

**Statement of policy with regard to confidentiality and
Freedom of Information (FOI)**

OPW undertakes to use its best endeavours to hold confidential, any information provided by you subject to the Office's obligations under law, including the Freedom of Information Act which came into force on 14 October 2014.

Should you wish that any of the information supplied by you should not be disclosed because of its sensitivity, you should, when providing the information, identify the information and specify the reasons for its sensitivity. The OPW is obliged to consult with you about this sensitive information before making a decision on any Freedom of Information request received. If no information is identified as sensitive it is likely to be released in response to an FOI request.

FREEDOM OF INFORMATION STATEMENT

I/we consider that

A *None of the information supplied with this tender is sensitive* **Yes/No**

B *The following information supplied with this tender should not be disclosed because of its sensitivity.* **Reasons**

Signed

Company Name

Date